



U.S. Department
of Transportation
**Federal Aviation
Administration**

Western-Pacific Region
Office of Civil Rights

P.O. Box 92007
Los Angeles, CA 90009-2007

Date: **NOV 02 2011**

To: Airport Sponsors

Re: New DOT DBE Office Online Reporting System (DOORS) for Reporting Annual
DBE and ACDBE Uniform Reports

The Department of Transportation (DOT) has created a new DBE Office Online Reporting System (DOORS) at <http://osdbu.dot.gov/DOORS/Application/logon.aspx>. The DOORS is a system for FAA grant recipients to electronically report annual Uniform Report of DBE Commitments or Payments and Uniform Report of ACDBE Participation. The system is also available to Federal Highway Administration (FHWA) and Federal Transit Authority (FTA) grant recipients for their specific reporting.

Airport grant recipients that currently have a user account in FAA DOORS will receive new DOT DOORS user account information via email. Previous airport records in FAA DOORS will be uploaded to the new DOT DOORS. Airport grant recipients that do not currently have a user account in FAA DOORS and will need a user account in DOT DOORS, should contact their regional FAA DBE Program Compliance Specialist (Attachment 2) or Nancy Cibic at nancy.cibic@faa.gov or 847-294-7182.

Please take advantage of using the new DOORS to report the fiscal year (FY) 2011 Uniform Report of DBE Commitments or Payments due December 1, 2011 and/or the Uniform Report of ACDBE Participation due March 1, 2012. In addition, please report the FY-2011 DBE contractors utilized on projects and ACDBE firms operating at the airport.

The DOORS FAA Recipient User Guidance is attached (Attachment 1). Before logging on to DOORS, please take a moment to review the tips shown on Page 3.

Thank you for using the DOORS system. If you have any questions, please contact your FAA DBE Program Compliance Specialist (Attachment 2) or Nancy Cibic at nancy.cibic@faa.gov or 847-294-7182.

Sincerely,

Michael D. Freilich, Director
Civil Rights, Western-Pacific Region
& DBE Compliance

2 Attachments

FAA DBE Program Compliance

Staff Name		Phone	Email	Mailing Address
Michael Freilich	Director, Western Pacific Region and DBE Compliance	310-725-3948	michael.freilich@faa.gov	FAA Western-Pacific Regional Office AWP-9, P.O. Box 92007 Los Angeles, CA 90009-2007
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Regional DBE Program Compliance Specialists				
Ricky Watson	Northwest Mountain Region- Colorado, Idaho, Montana, Oregon, Utah, Washington, Wyoming	310-725-3940	ricky.watson@faa.gov	"
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Dolores Leyva	Southwest Region- Arkansas, Louisiana, New Mexico, Oklahoma, Texas	310-725-3939	dolores.leyva@faa.gov	"
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Nancy Cibic	Great Lakes Region- Illinois, Indiana, Michigan, Minnesota, North Dakota, Ohio, South Dakota, Wisconsin New England Region- Connecticut, Maine, Massachusetts, New Hampshire, Rhode Island, Vermont	847-294-7182	nancy.cibic@faa.gov	FAA Great Lakes Regional Office 2300 E. Devon Avenue Rm. 440 (AGL-9) Des Plaines, IL 60018
Keturah Pristell	Alaskan Region- Alaska	404-305-7392	keturah.pristell@faa.gov	FAA Southern Regional Office (ASO-9) 1701 Columbia Ave. C190, Stop 151 College Park, GA 30337
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